

FEASIBILITY OF ESTABLISHING INTEGRATED SCHOOL IN LINGAYEN CAMPUS

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ABSTRACT

The study looked into the feasibility of putting up an Integrated School in Pangasinan State University, Lingayen Campus for the school year 2017-2018. The study is used as basis in terms of administrative decisions whether to establish the school or not. The study made use of documentary analysis and survey of respondents from potential students who are willing to enroll in the school. It is recommended that based on the available resources and data generated in this research, an establishment of Integrated School in PSU Lingayen Campus is feasible.

Keywords: Integrated School, K-12

INTRODUCTION

The Administration of the sixth University President, Dr. Dexter R. Buted saw many changes in organizational structure of the University and of the various campuses. Lingayen Campus was divided into four: College of Arts Sciences and Letters; College of Computing Sciences; College of Hospitality Management and Public and Business Administration; and College of Teacher Education and Technology.

The Board of Regents, the highest governing body of the University, approved the establishment of Integrated School of the Lingayen Campus last September 8, 2015 during its regular meeting. The Integrated School is proposed to be located at West Campus of the Lingayen Campus which houses the Technology Department of the College of Teacher Education and Technology.

An Integrated School offers complete basic education in one school site from Grade 1 to Grade 10 as well as Grade 11 with the implementation of the Senior High School in the School Year 2017-2018 and Grade 12 in the School Year 2018-2019. It has a unified instructional program or integrated curriculum from elementary to high school. Moreover, it has one principal or school head, one set of administrative staff and one set of faculty organization and parent, Teachers and Community Association (PTCA). Resources are also shared by the two levels of education.

STATEMENT OF THE PROBLEM

The study determined the feasibility of establishing Integrated School in Lingayen along different parameters:

Specifically, it sought to answer the following:

1. What are the qualifications of PSU Lingayen Campus in terms of offering an Integrated School in terms of the following:
 - A. structure;
 - B. staff qualification;
 - C. enrolment;
 - D. facilities;
 - E. curriculum: and
 - F. budget?
2. What budgetary profile is expected and how this can support the operation of the school?

MATERIALS AND METHODS

The study made use of descriptive research and utilized documentary analysis, interview method and survey to respondents particularly potential feeder schools, students and parents. Data presented in this research were sourced out from the PSU Lingayen units such as Planning Office, Admission Office, Public Relations, Publication and Information Office and Accounting Units. Through the help of the Admission Office, a survey was conducted to gather data on the potential enrolment to the Integrated School.

RESULTS AND DISCUSSION

Qualifications of PSU Lingayen Campus Integrated School

The following are the qualifications of PSU Lingayen in terms of offering Integrated School along structure, staff

qualification, enrolment, curriculum, facilities and budget.

A. Structure

Pangasinan State University Lingayen Campus Integrated School will be managed by one (1) qualified principal whose basic orientation is on the elementary and secondary levels. The school has one (1) set of administrative staff and Parent, Teachers and community Association (PTCA) composed of representative from both levels. Instructional supervision is done by subject area cuts across the 13-year instructional program.

It shall also become the laboratory school of the College of Teachers Education and Technology of the Lingayen Campus. Fourth Year students of the bachelor of Secondary Education majors in English, Filipino, Physical Science, Social Studies and Technology and Livelihood education and BTTE shall have their practice teaching in the Integrated School.

Supervision of the Integrated School will be the function of the Campus Executive Director and the Dean of the College of Teacher Education and Technology.

B. Staff qualification

The available and qualified teachers of the Integrated School are the following:

1. Elementary level (Grade 1-6) Teachers with degree in Bachelor in Elementary Education and are

Licensure Examination for Teachers passers. Among the faculty members of the College of Teacher Education and Technology, only Dr. Liza L. Quimson is qualified.

2. Secondary level (Grade 7-12) Teachers with degree in Bachelor in Pre-Elementary Education and licensure Examination for Teachers passers. Among the faculty members of the College of Teacher Education and Technology, there are 35 qualified faculty members.

C. Enrolment

The PSU Lingayen Campus Integrated School shall cater pupils and students from Lingayen and its adjacent towns of Binmaley, Labrador, Bugallon, Aguilar and even Dagupan City . The children of faculty member and staff of PSU Lingayen and Binmaley Campuses can also be accommodated in the Integrated School.

Table 1
Projected Number of Enrollees
S.Y. 2016-2017

Level/Grade	Kinder	Grade I	Grade 7	Grade 11	Total
Number of enrollees	37	49	41	33	160

Based on Table 1, there is a total of 160 students who are willing to enroll in PSU Lingayen Integrated School. The

breakdown of which is 37 in the kinder level, 49 in grade I, 41 in grade 7 and 33 for grade 11.

D. Curriculum

The PSU Lingayen Campus Integrated School shall follow the K+12 curriculum of the Department of Education. For the School year 2017-2018, the Integrated School will offer Kindergarten 1 and 2, Grade 1 for the Elementary level, Grade 7 for the Junior High School level and Grade 11 for the Senior High School level. The other grade levels shall be offered in the succeeding school years.

The Elementary level shall have seven (7) years starting from Kindergarten to Grade 6. The Kindergarten Curriculum Framework (KCF) will be utilized in the Kindergarten level and adopts the general principles of the National Early Learning Framework. Grades 1-10 will be integrated with an enhanced, context-based and spiral progression learning curriculum with the following subjects: Mother Tongue, Filipino, English Mathematics, Science, Araling Panlipunan, Edukasyon sa pagpapakatao (EsP), Music, Art, Physical Education, Health, Edukasyong Pantahanan at Pangkabuhayan (EPP) and Technology and Livelihood Education (TLE)

Moreover, the curriculum for the Elementary and Secondary education are categorized anchored on a unified instructional program designed for an Integrated School.

E. Instructional materials

The PSU Lingayen Integrated School will make use of instructional materials used and adopted in the regular national schools. Other resource materials maybe used as references for enrichment. Faculty members of the College of Teachers Education and Technology will also develop instructional materials.

In addition, the utilization of technology in the classroom activities shall be given due priority and encouragement.

F. Facilities

The establishment of the building shall and purchase of needed materials be incorporated in the annual operational plan of the campus. Resources are shared to all grade/year levels. These include the room, instructional Material, equipment, teacher's expertise, etc.

A. Classroom Building

PSU Lingayen Campus Integrated School hall shall utilize 13 classroom building, from Nursery-Grade 12.

B. Library/Computer Room

Two room building will be used as Library. The use of the Library shall be scheduled as it is reflected in the class program. A licensed librarian shall manage the Library.

C. Audio-Visual Room (AVR)

The AVR shall serve as venue to film viewing activities as well for other significant events in the school like meeting, conference, etc.

D. Computer Room

The Computer Room shall be provided to house computer units to be used for Computer classes for their computer-aided instruction (CAI) sessions. It shall be managed by a teacher with a major in computer education.

E. Administration Building

One (1) administration building shall be utilized for the office of the principal, the clerk to perform their administrative function, the cashier and the disbursing officer. It will also house the offices of the registrar and the supply officer.

F. Workshop Building

Room to perform carpentry, agriculture, fishery, electronics, masonry and other mechanical skills to promote Technology and Livelihood Education.

G. Home Economics

An Avenue where home-making usually takes place. Preparing students and pupils in cooking, food preservation, crocheting and other household

chores that will elevate their skills into higher dimension.

H. Comfort Rooms

Two (2) set of comfort rooms are available. One is situated in the first floor and other, on the second floor. There shall be a provision of constructing comfort room in very classroom.

I. Science Laboratory Rooms

Science classes conducting experiments and laboratory activities shall be conducted in this room.

J. Science Equipment/Supplies Room

This room shall serve as storage room for science equipment, chemicals, apparatuses and supplies needed for laboratory activities.

K. Play Area

The Play Area shall serve as playground of Pre-Schoolers for the development of their kinesthetic and tactile abilities

L. Multi-Purpose Hall

The multipurpose hall shall be a venue for outdoor PE activities like ballgames and dancing. It shall also be utilized for different activities of the school like Intramural and other Programs.

M. Guidance Office and Clinic

A Guidance Office shall cater to address the general wellbeing of the students.

N. Canteen

A food center shall be provided to serve nutritious food to the entire school community

O. Faculty Study Room (FSR)

The Faculty Room shall be provided to house all teaching personnel of the school.

P. School Site

Pangasinan State University has a school site of more or less 10,000 sq meter. It is located at Alvear St., Poblacion Lingayen Pangasinan.

BUDGET

The budget for the purchase of equipment and other materials like aircon, chairs, blackboard, etc. will be sourced out from the GAA of the University. As a matter of procedure, the payment of salaries and other compensation benefits of teaching and non-teaching personnel with plantilla item, including the funding requirements for the maintenance and other operating expenses of the soon-to-be-established PSU-LC Integrated School shall be provided out of the budget allocation for the Pangasinan State University until such time that the budgetary requirement is fully incorporated in the General Appropriations Act (GAA). However, employees with

contractual and part-time status will have their salaries drawn from the income and saving of the school since it operates under self-liquidating mechanism.

Below is the budgetary requirement for the proposed PSU LINGAYEN CAMPUS INTEGRATED SCHOOL

Table 2
Projected Operating Expenses of the Proposed Integrated School

Category	Monthly	Annually
A. Personnel Services	193,450.00	2,321,400.00
B. Utility Expenses	22,000.00	264,000.00
C. Maintenance Expenses	57,000.00	684,000.00
D. Faculty Development	16,667.00	200,000.00
E. Personnel Incentives (Bonus, PIB, Clothing, etc)	N/A	13,000.00
Grand Total	28,117.00	3,599,400.00

The table shows the breakdown of expenses in terms of personnel services, utility expenses, maintenance expenses, faculty development and personnel incentives has the annual rate of 3,599,400.00 with personnel services (contractual and part time status) taking the most of the expenses. However based on the faculty listing, most faculty members have permanent status, some are (7) contractual and there is no part time status. To support the expenses on contractual faculty salary with PhP22,000.00 for 10 month that is PhP 220,000.00 with seven contractual faculty that would give

PhP 1,540,000. Below is the projected income for S. Y. 2017-2018.

Table 3
Projected Income/Collection for S. Y. 2017-2018

Level	No. of Enrollees	Fees	Total
Kinder and Grade I	80	10,000	800,000
Grade 7 and 11	80	15,000	1,200,000
TOTAL			2,000,000

The table above shows what with 160 enrollees, it can generate an income of Php2,000,000 which is able to support the salary of the contractual employees as well as other expenses reflected in Table 2.

Table 4
Projected Income/Collection for S. Y. 2018-2019

Level	No. of Enrollees	Fees	Total
Elementary	120	10,00	1,200,000
High School	160	15,000	2,400,000.00
TOTAL			3,600,000.00

With the projected enrollees of 280 students due to opening of classes for more year levels during the second year of operation, a total collection of 3,600,000.00 is expected to cover all the items in Table 2. But since

there will be an expected of increase of 4% in the operational expenses, the collection is still not fully able to support all expenses

total collection of 5,600,000.00 is expected to cover all the items in Table 2 with savings or income of 2 million pesos on the third year of operations.

Table 5
Projected Income/Collection for S. Y. 2019-2020

Level	No. of Enrollees	Fees	Total
Elementary	160	10,00	1,600,000.00
High School	200	15,000	3,000,000.00
TOTAL			4,600,000.00

With the projected enrollees of 360 students due to opening of classes for more year levels during the second year of operation, a total collection of 4,600,000.00 is expected to cover all the items in Table 2 with savings or income of 1 million on the third year of operations. On the third year, it can said that the school is already fully self –sustaining with savings or income earned.

Table 7
Projected Income/Collection for S. Y. 2021-2022

Level	No. of Enrollees	Fees	Total
Elementary	240	10,00	2,400,000.00
High School	240	15,000	3,600,000.00
TOTAL			6,000,000.00

With the projected enrollees of 440 students due to opening of classes for more year levels during the second year of operation, a total collection of 6,600,000.00 is expected to cover all the items in Table 2 with savings or income of 2.5 million pesos on the fourth year of operations.

Table 6
Projected Income/Collection for S. Y. 2020-2021

Level	No. of Enrollees	Fees	Total
Elementary	200	10,00	2,000,000.00
High School	240	15,000	3,600,000.00
TOTAL			5,600,000.00

With the projected enrollees of 440 students due to opening of classes for more year levels during the second year of operation, a

Table 8
Projected Operating Expenses for the Next Five (5) Years

Year	2017	2018	2019	2020	2021
Expenses (in pesos)	3,599,400	3,743,376	3,893,111.04	4,165,628.81	4,457,222.83

(Note: Increase of 4% for 2017 and 2018 and 6% of 2019 and 2020)

Though there is an increment of increases of operating expenses per year, it can be seen the tables of projected income that by the second year of the school, it is already self

sustaining, meaning it can support all of its operational expenses.

Table 9
Project Tuition Fee Collection for the Next Five (5) Years

Year	2017-2018	2018-2019	2019-2020	2021-2022	2020-2021
Collection (in pesos)	2,000,000	3,600,000	4,600,000	5,600,000	6,000,000

(Note: Kindergarten, Grade 1 and Grade 7 and Grade 11 will be offered for the School Year 2017-2018; Kindergarten, Grade 1 and 2 Grade 7,8,11 and 12 will be offered for the School Year 2018-2019; Kindergarten, Grade 1, 2, 3, and Grade 7, 8, 9, 11 and 12 will be offered for the School Year 2019-2020; and Kindergarten, Grade 1, 2, 3, and 4 and Grade 7, 8, 9, 10 11 and 12 will be offered for the School Year 2020-2021; and Kindergarten, Grade 1-5 and 7-12 will be offered for the School Year 2021-2022)

Based on the above table, the following is the projected income for the next five years of the operation:

Table 10
Projected income for the Next Five (5) Years

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Projected income	-1,599,400	-143,376	706,888.96	1,434,371.19	1,542,777.17

Table 10 gives a glimpse that during the first two years of operation of the school [5] 1, there is negative or no income earned (saved), in fact even deficit. But for the succeeding years due to increase of enrolment, it can be seen that there is already income generated and all operational expenses have already been covered.

Table 11
Summary of Collection, Expenses and Income for the Next Five (5) Years

Year	Collection	Expenses	Income
2017-2018	2,000,000	3,599,400	-1,599,400
2018-2019	3,600,000	3,743,376	-143,376
2019-2020	4,600,000	3,893,111.04	706,888.96
2020-2021	5,600,000	4,165,628.81	1,434,371.19
2021-2022	6,000,000	4,457,222.83	1,542,777.17
Total	PhP 21,800,00	19,858,738.70	PhP 1,941,261.30

The above table shows that net income to be generated by the school for the next five years is at PhP 1,941,261.30 given the steady increase in the enrolment and number of classes to be opened per year.

CONCLUSION

1. The establishment of Pangasinan State University Lingayen Campus Integrated School is feasible based on the scanning of various areas

crucial to the operation of the school. PSU-LC is qualified to offer an integrated school.

2. With steady increase of enrolment, the PSU-LC Integrated School shall be self sustaining by its third year of operation. Its institutional fees collection shall be enough to fully cover operational expenses with income by the third year of establishment.

RECOMMENDATIONS

1. If possible assign faculty members with permanent status during the first and second year of its operation as there are only a few classes to be opened.
2. Conduct an intensive information campaign before and during the

operational years of the school to ensure enrolment of students.

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